

CAXTON PARISH COUNCIL

I hereby give notice that, as previously arranged, the Meeting of the Parish Council will be held in the Village Hall on **Thursday 9 July 2015 at 7.45pm**

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder



Gail Stoehr, Clerk, 03/07/15

AGENDA

- 1. Apologies for absence and declarations of interest**
 - 1.1 To receive written apologies for absence and reasons
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations including requests and to grant any requests for dispensation as appropriate
- Comments & observations from members of the public and reports from District & County Cllrs**
- 2. Co-option to fill casual vacancy**
- 3. To approve the minutes of the previous meeting**
- 4. Matters arising from the last meeting**
 - 4.1 (6.2) Buchans – shrub maintenance on pond area to consider costs
 - 4.2 (7.2) Proposal that the Parish Council purchases some more 30 mph bin stickers and to consider how this might be funded^(EB) – to consider prices
 - 4.3 (9.3) Annual play inspection – to consider quote to realign gate
- 5. Local matters and members items for info only unless stated**
 - 5.1 Proposal that the Council purchases or contributes towards some Speedwatch kit and to consider how this might be funded^(EB)
 - 5.2 Police Panel Liaison meeting report^(EB)
- 6. Planning and tree works**
 - 6.1 Applications received since the last meeting
 - 6.1.1 S/0883/15/FL – Wildlife Park Educational Centre, Cambridge Road, Eltisley – to note response made between meetings
 - 6.1.2 S//1155/15FL – The Pyghtle, Royston Road - extension
 - 6.2 SCDC notifications - to note any received
 - 6.3 Tree works applications – to consider any received
- 7. Finance, procedure & risk assessment**
 - 7.1 To receive the financial report and approve the payment of bills
 - 7.2 To consider any quotes for urgent works required because of risk
- 8. To consider any correspondence received**
 - 8.1 CCC - Consultation on revision of Cambridgeshire's Strategy for Flood Risk Management
- 9. Closure of meeting**

Clerk report to Caxton Parish Council 9 June 2015

Where I have background information to support an agenda item this is below.

Comments & observations from members of the public and reports from District & County Cllrs

2. Co-option to fill casual vacancy – three residents have contacted me expressing an interest application forms will be circulated if received before the meeting.
3. To approve the minutes of the previous meeting on 14 May 2015 – attached
4. Matters arising for info only
 - 4.1 (6.2) Buchans – shrub maintenance on pond area to consider costs
The quotation will be brought to the meeting.
 - 4.2 (7.2) Proposal that the Parish Council purchases some more 30 mph bin stickers – to consider quotations
Quotations will be brought to the meeting.
 - 4.3 (9.3) Annual play inspection – to consider quote to realign gate
A quotation will be brought to the meeting.

Other:

Confirmation from CCC for the Speedwatch signs has been received as follows:
I can confirm agreement of the installation of these signs as per the locations identified in your letter.

However, please note that the future maintenance of these particular signs will be the responsibility of the Parish Council.

NB The Police will be running Smartwater scheme in February 2016 and will want the Parish Council to erect some A3 size signs then. www.smartwater.com

5.1 Speedwatch kit ^(EB)

The following information has been received from the Speedwatch co-ordinator:

As you know we are desperately short of speedwatch kits and managing them has become a major concern. I have tried to be as fair as possible in ensuring that active teams have access to kit but the number of teams (over 200) and the number of kits (52) is a mathematical and logistical headache.

I am trying to put a business case together for more funding and even looking at the possibility of commercial funding but this will not provide a quick fix.

If you have a kit that has not been used in the last 2 months then I need to collect it. If you have been actively carrying out speedwatch with a kit that has been allocated to you for a short term introduction to the scheme, then I need it back and we need to set up a sharing arrangement with nearby villages. . If you are already a part of an active group sharing equipment, thank you for working with this arrangement.

We would encourage any scheme who are regularly active to look at the possibility of funding your own equipment or coming to a shared funding arrangement with at least one other nearby village. As you know we have specified a new style lightweight kit with self-

contained battery and switchable 20/30/40 capability. The cost of this is £2625+vat direct from the manufacturers. We will supply the required Hi-Viz tabards, click counter and a triangular pop up sign FOC on a long term loan basis to complete the required equipment. You can compare the cost of a kit to the price of a single 30 mph roundel painted on the road or 1/3rd of a flashing 30 sign both of which will be routinely ignored after a week, so the investment in a speedwatch kit is very good value for money. Perhaps your Parish Council can be persuaded to pay or help by pointing you in the direction of grants that are available for road safety improvements.

One team has had the cost covered by a haulage business that operates in their village as a “good neighbour” gesture, another has been paid for by a local business man who lives there, and in another village, one team member has stumped up the cost.

We will continue to make kit available to new teams for 28 days after training and endeavour to manage distribution as far as humanly possible but please make good use of this scarce resource, as we are keen to ensure that teams that want to be actively involved aren't hampered by the lack of equipment. I appreciate some of you have in fact already purchased your own equipment in which case this won't apply to you.

When submitting reports to the BSU, can you please insert the serial number of the kit you have used in the header. See attached template.

Thank you for your cooperation.

Just as a pointer, some Constabularies do not supply any kit at all, the volunteer groups are responsible for paying for all of it. We are quite fortunate in this respect.

Just in case you haven't seen or read them before, I have attached a copy of the latest guidelines and the briefing note sent after the annual coordinators meeting. Please note the changes, particularly with reference to the 101 system no longer being used to log speedwatch activity. The importance of knowing where you are may not strike you as being obvious, but believe me, in a panic you will forget your own name.

The need for a minimum of 3 persons at a check site is for your own safety, to reduce the workload and increase accuracy of recording. If you do not have 3 people in your village that are concerned about speeding, do you really have a speeding problem. ? If you need access to e-cops to promote recruiting, just ask. I can send out requests for you.

Thanks to every one of you who put in the time to make this scheme the success it is. Cambridgeshire CSW is the model scheme the surrounding Counties are keen to replicate.

Kind regards,

Brian.

Brian Robins 5587

Cambridge Police

Force Speedwatch Coordinator

Police HQ Huntingdon

Cllr Blair writes:

We are currently in a scheme with 6 other villages (Caldecote, Arrington, Bourn, Eltisley, Eversden and Wimpole) and the booking scheme seems to work well, but maybe £1000 per 3 villages (Caxton, Bourn, Longstowe) is a worthwhile investment in better kit?

5.2 Police Panel Liaison meeting ^(EB)

Cllr Blair writes:

I attended the Police Liaison meeting last night, and one crime that has increased in the last year is non-dwelling thefts, i.e., lawnmowers, etc., from garden sheds. Cambs Constabulary have advice (see <https://www.cambs.police.uk/crimeprevention/advice/advice.asp?ID=168>) and it was suggested last night by Chief Inspector James Sutherland that the most effective prevention is for a community as a whole to mark its equipment. According to CI Sutherland,

our PCSO, David Jackson, is willing to come along to his local Parish Councils and discuss such measures and demonstrate a variety of marking systems. An outcome is that CPC may wish to buy such systems for sharing amongst parishioners. I'm happy to cobble "posters" together as I think that this could help reduce non-dwelling theft.

6. Planning and Tree works

6.1 Planning applications

6.1.1 S/0883/15/FL – Wildlife Park Educational Centre, Cambridge Road, Eltisley – to note response made between meetings

The Clerk's delegated powers were used to respond on the planning application.. The Parish Council recommended approval but raised concerns about vehicle movements on to the A428.

6.2 SCDC Decision notices

6.3 Tree works applications – none at the time of writing.

7.1 To receive the financial report and approve the payment of bills - attached

8. Correspondence

8.1 CCC – Consultation on revision of Cambridgeshire's Strategy for Flood Risk Management

Under the Flood and Water Management Act (2010) Cambridgeshire County Council has a duty to produce a strategy in partnership with key stakeholders involved in flood risk management. Cambridgeshire's Strategy for Flood Risk Management was written in 2012, and since then it has been an important tool in helping everyone understand and manage flood risk within the county.

The strategy is now due to be updated to reflect changes in legislation that have happened since 2012. The main updates are the inclusion of more accurate information on areas of significant risk from surface water flooding, and information on the County Council's new role as a statutory consultee in the planning process, in relation to surface water flood risk.

It is important that the updated sections of the strategy are developed in partnership with communities to enable us to make the best use of the limited resources we have available.

The Council has launched a public consultation that will run for six weeks from the 3rd of June 2015 to 14th July 2015 and is seeking your views on the content of the updated sections of the strategy. We are taking the strategy to as many forums as possible – such as local authorities, town and parish councils. We will also make the full strategy available on our web pages, in City and District Council offices, and in local libraries.

Once we have everyone's comments, we will update the relevant sections of the strategy and the action plan. The final version will be published at the end of the year.

Whether you live in an area at that is thought to be a risk of flooding, or not, your views are still important and we hope that you will take this opportunity to get involved and continue to shape the future of how we manage flood risk in Cambridgeshire.

Please take some time to fill in the online questionnaire by 14th July 2015.

The draft strategy and online questionnaire can be found here:

http://www.cambridgeshire.gov.uk/site/custom_scripts/cons_details.aspx?ref=369

Other useful information related to Flood Risk Management

Maintenance of ordinary watercourses

Householders or businesses whose property is adjacent to a river or stream or ditch are likely to be riparian owners with maintenance responsibilities. If a property backs onto a river or stream then the owner is likely to be a riparian owner and own the land up to the centre of the watercourse. Riparian owners have a responsibility to maintain the bed and banks of the watercourse and ensure there is no obstruction, diversion or pollution of the watercourse. Full details can be found in Cambridgeshire County Council's 'The rights and responsibilities of a

riparian owner'

http://www.cambridgeshire.gov.uk/downloads/file/336/riparian_owner_factsheet

Reporting flooding problems

Officers from risk management authorities are not in a position to know about every flooding incident that occurs, particularly those which do not lead to flooding within properties.

However records of flood incidents which affected roads or entered the boundaries of properties are important to record. They can indicate that there has been extensive flooding from relatively regular rainfall events which would warn that the properties are at risk in more extreme rainfall events. This information is crucial in building up cases for flood defence and flood resilience schemes which will require strong evidence of the flood risk to properties.

Flooding from overflowing drains and gullies can be reported to highways online:

<http://www2.cambridgeshire.gov.uk/HighwaysReports/Highways/ReportProblem1.aspx>

District and parish councils and community groups and residents in areas which suffer from non-urgent local flooding (i.e. from surface runoff, groundwater and ordinary watercourses) can report flood incidents online using Cambridgeshire County Council's interactive map.

https://www.cambridgeshire.gov.uk/site/xfp/scripts/xforms_form.aspx?formID=48&language=en

Funding flood risk management schemes

The County Council actively seeks grant funding to help fund flood risk management schemes that meet the Government's funding criteria. Some schemes will not meet the criteria set, but there are still opportunities to move these schemes forward. Under the Localism Act town and parish councils have been given the General Power of Competence, and can now spend money on flood alleviation schemes under the Section 137 limits. This means that parish councils can have a part to play in partnership funding contributions for flood alleviation schemes in the future. Town and parish councils are also able to apply for Public Works loans, at preferential rates, to enable them to contribute to more comprehensive flood risk management schemes.

Please feel free to contact the flood and water team if you have any questions regarding any of the above information.

Yours faithfully

Flood and Water Team

Team Email: Floodandwater@Cambridgeshire.gov.uk

Growth and Economy, Cambridgeshire County Council, Box No SH1315, Shire Hall, Cambridge, CB3 0AP

**The LLFA offers pre-application advice on surface water drainage proposals and ordinary watercourse consent within Cambridgeshire, please visit our website for further information.*

Heidi Allen wrote that she was having a meeting and was provided a copy of the Finlayson report. A copy was also sent to Cllr Des O'Brien who requested it.

**CAXTON PARISH COUNCIL MONTHLY FINANCIAL STATEMENT
MEETING Jul-15**

Summary of previous month

Balance brought forward **£30,846.11**
Adjusts/transfs/inc during period

Expenditure approved at last/between meetings

B STEWART	SALARY	-22.57
BUCHANS	GRASS CUTTING	-472.80
COUNTY ROADWAYS	CAR PARK LINES	-348.60

Misc credits

CCC	VERGES	331.51
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<i>Total Adjustments</i>	<i>-512.46</i>
Balance revised after adjustments	<u><u>£30,333.65</u></u>

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Unity Trust Current Acc	20,189.31	22,783.11	-2,593.80
Cambs & County Bank	10,140.56	10,140.56	
Santander Savings Acc	3.78	3.78	
Total	<u><u>30,333.65</u></u>	<u><u>32,927.45</u></u>	<u><u>-2,593.80</u></u>

Expenditure for approval

	SALARY	111.74
	SALARY	22.57
HMRC	PAYE/NIC	89.20
	SALARY	111.54
LGS SERVICES	ADMIN SUPPORT	599.37
LGS SERVICES	ADMIN SUPPORT	504.05
ALGAR SIGNCRAFT	SIGNS	144.00
RPM	SAFETY SURFACING	216.00
VILLAGE HALL	ROOM HIRE	108.00

<i>Total expenditure</i>	<i>1906.47</i>
Balance c/f	<u><u>£28,427.18</u></u>

Gail Stoehr
Responsible Financial Officer

Notes:

Late invoices will be reported to the meeting